

Developing and growing our network of members and partners is integral to our mission.

A Word From The Chair

I am delighted to present the annual report for 2017/18 which sets out for the members of Engage Renfrewshire some of our significant achievements over this period.

In all areas of our work – volunteering, community engagement, social enterprise and community planning – we have seen new exciting and challenging developments. Our core services have continued to improve and of course in the next 12month we are committed to improving them even further.

The directors of Engage Renfrewshire have acted over the last year to ensure the deployment of resources available to us have met the operational challenges the company and sector has faced. As we move into a new operational year we are confident that we are well placed to continue to be successful in a challenging environment.

Developing and growing our network of members and partners (individuals, charities, business, and public sector) is integral to our mission. We seek to develop relationships that benefit our members and the sector more widely, resulting in a better supported and better connected community & voluntary sector. The company's engagement work aims to ensure that all our members are aware of policies and changes affecting them. We also challenge existing practices to be as reflective of the needs of Renfrewshire's communities as possible. It is this focus that has seen Engage Renfrewshire attracting attention locally and nationally as a company which is innovative and forward thinking, trusted and valued by its members and partners. Over the year officers from the company have been involved in both local and national conferences; showcasing our work and helping to export our best practice to other areas.

On behalf of my fellow directors, I pay tribute to all our staff for their hard work, enthusiasm and achievements over the past year. I would also like to extend our thanks to the many volunteers and members who have supported the work of the company and who make a significant contribution to their communities across Renfrewshire.

Allan Dick

CHAIR OF THE BOARD, ENGAGE RENFREWSHIRE







Introduction From The Chief Executive

Hello - and many thanks for attending this year's AGM.

All of us at Engage Renfrewshire are committed to supporting a strong, diverse and effective community and voluntary sector in Renfrewshire. Today with a membership of over 430 organisations the company retains its strategic aim - to act as the 'single door' for community action, volunteering and the voluntary sector in Renfrewshire. As a member led organisation the company views its own performance in the context of being able to support its membership with appropriate training, development opportunities, connections through a range of 'networks' and awareness of both national and local public strategy developments.

The performance of the company this year I'm delighted to say includes a range of successes which are highlighted in this report. The many achievements of the past year would of course not have been possible were it not for the skills and dedication of everyone within the organisation, to whom I express my sincere thanks. What stands out for me as I reflect on the year now behind us is the positive way in which colleagues have risen to challenges and sought out new opportunities to enhance our services.

Over the year we were delighted to be involved in supporting a range of important local approaches to community delivery; initiatives such as the Skills for Success Joint Employability Programme, Renfrewshire's Digital Participation Strategy and a range of Early Years Forums - all of which are being influenced and supported by local community & voluntary groups. Renfrewshire's Volunteer Manager's Forum continues to grow - the event held by the Forum as part of the National Volunteers' Week which highlighted youth volunteers as part of Renfrewshire's commitment to the Year of Young People was particularly enjoyable. Locally the profile of social enterprises and the important role they play in helping to strengthen communities has continued to grow. All of us





at Engage act to promote social enterprises as a vehicle for community-led ideas and Renfrewshire's Social Enterprise network and directory - "Trading for Community benefit" – helps to bring those agencies together.

Following the restructure of Renfrewshire
Community Planning Partnership I was delighted
to receive the news that Renfrewshire Forum for
Empowering Communities would be retained
with an expanded remit. The Forum provides
a platform for members of the community &
voluntary sector to hear about new partner
developments, feed into significant strategies

Positive way in which colleagues have risen to challenges and sought out new opportunities to enhance our services

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and most importantly raise issues that are important to their own operations. I'd like to take this opportunity to thank my colleagues in the Forum who give up their valuable time to participate.

A key focus for the coming year will be continued advocacy, on behalf of our members, on the need for Local Governance arrangements which are reflective of local need. The review process of Local Governance approaches in Renfrewshire is well underway and so far the engagement sessions have been very encouraging.

In signing off it would be remiss of me to not mention the 'UK City of Culture 2021' announcement which took place during this reporting period. We all know that Paisley didn't win (congrats to Coventry!) but we sure to goodness didn't lose. I know that had Paisley won the title we would have delivered

an exciting, authentic, and impactful 'City of Culture' programme. Although we will not have that opportunity, many of us I believe, are now even more convinced of the power of culture to create positive change. #OurJourneyContinues

Finally I would like to take this opportunity to thank the members of the company's board of directors. Without their support, enthusiasm and commitment the work undertaken in the last year would not have been possible. I would also like to note my personal thanks to all of the volunteers who have supported the work of the company throughout the year.

As always, I would note that we are very grateful for the continued support of our

Alan McNiven,

CHIEF EXECUTIVE, ENGAGE RENFREWSHIRE



@AlanMcNiven1



alanmcatengage.wordpress.com



Finance Support

We offer a range of payroll services to individuals, organisations and voluntary groups who employ people. That might be individuals in receipt of Self-Directed Support or Independent Living Fund employing personal care staff or workers in the community - we do the hard work for you.

Our services scale, so it doesn't matter whether you're a large third sector organisation with more complicated needs or an individual wanting to remove the hassle and responsibility of payroll. We deliver a bespoke service based on your requirements.

For a monthly fee we can:

- register you with HM Revenue and Customs and deal with any future correspondence, fill in forms and new legislation as well as prepare your wage slips for each employee
- · Calculate the employer/employee National Insurance
- · Organise PAYE and statutory payments and provide you with a report of the correct monthly PAYE/National Insurance to be paid to HMRC
- · Complete your employers annual year end return and prepare P14 and P60 forms on line filing
- Manage a payroll bank account for you to pay employees, pensions and HMRC direct
- Process and pay care/respite invoices
- · Assist with the setting up of auto enrolment and administer monthly thereafter ensuring you are legally compliant
- Complete monitoring reports to funders on your behalf



Photo courtesy of Daily Paisley Express

Whether you're a large third sector organisation... or an individual.. we deliver bespoke service based on your requirements.

We also offer a range of complete accountancy and book-keeping services for larger organisations with more complex needs.

Providing full Payroll Service to:

- 62 individual clients who employ 136 staff
- 23 organisations who employ 118 staff
- Managing approximately £2,155,989.48 per annum

Direct Payment Monitoring Services

Providing local authorities annual monitoring reports for 24 of our payroll clients in receipt of Direct Payments

Auto Enrolment

During the year 2017/18 Engage Finance supported 71 payroll clients with Workplace Pension Assessments and Auto Enrolment.

Our bespoke service allows us to work remotely with clients, through digital communication. We currently have clients based in Clackmannanshire, Alloa, Glasgow and East Renfrewshire as well our main client base in Renfrewshire.

For our subsidiary, Childcare First Ltd, we provide Accountancy Services

- · All financial transactions managed by Engage
- Annual transactions of £774,215.09

Community and Voluntary Action Team

It's been another busy and worthwhile year for the Community And Voluntary Action Team (CAVA). We have been working hard to extend our digital expertise by trying out new ways to communicate digitally, alongside a move to work more cohesively by utilising our online relational database MILO. It's important to Engage Renfrewshire that we are flexible in our communications and the way in which we tell people what we do, especially by using digital media. MILO will allow the team to use quantitative data to report flexibly on the number of ways in which Engage Renfrewshire benefits the local third sector. Simultaneously by looking at outputs, outcomes and impact the team will be able to report more qualitatively; by telling stories about the influence our involvement has locally.







Credit Union Development

In 2017 Engage Renfrewshire continued to support a very successful collaborative project to develop and empower local credit unions. Our credit union development officer, who was based at Engage and funded through Renfrewshire Council, worked with 5 local credit unions to develop all aspects of the business including increasing volunteering, digital media, partnership working and improved profile. As a result, Renfrewshire credit union membership is at 11% in contrast to a Scottish average of 7%. Particular successes were credit union work placements which were fulfilled by ASN school pupils, and a short film made with children and young people which promoted the positive impact of learning to save from an early age.

Volunteer Development

1304 Registered volunteers

77 Bespoke volunteer sessions delivered

786 Volunteers <25 years old

19 Volunteer drop-in surgeries

1309 Volunteers placed in opportunities







Saltire Awards

Engage Renfrewshire actively promotes the Scottish Government's recognition of youth volunteering; the Saltire Award. Volunteers aged between 12-25 years old are eligible for Saltire Awards, which are designed to encourage, empower and reward youth volunteering. This year young people in Renfrewshire contributed significantly to the wellbeing of local communities, achieving the awards below:

405x Challenge Awards
(one-off volunteering experiences)

640x Approach Awards
(10 or 25 hours of volunteering)

196x Ascent Awards (50, 100, 200 or 500 hours of volunteering)

15x Summit Awards (outstanding volunteering contribution, by nomination only)



Volunteer Friendly

Many essential services in local communities are enhanced by volunteers, and volunteering has a significant social value because it increases community connectivity, confidence, employability, learning and wellbeing. Volunteer Friendly is a prestigious quality standard which acknowledges organisations who are excellent at recruiting, training, supporting and managing volunteers, and has been achieved by Accord Hospice and Shopmobility, and renewed by Food Train Renfrewshire and Engage Renfrewshire.

16+ Joint Employability Programme

The purpose of this project is to enhance the employability of young people aged 16 or above who have disabilities or additional support needs, through volunteering. Young people are offered meaningful voluntary opportunities to suit their interests and capabilities, ensuring positive experiences. The volunteers are also registered for the Saltire Awards and Young Scot points.



Renfrewshire Volunteer Manager Forum

The forum continues to thrive, now with 75 members, each of whom is involved directly with volunteers or volunteer management. The forum is supported by Engage with secretariat duties. It meets bi-monthly in order to:

- Share best practice, resources and volunteers
- Facilitate partnership working
- Network
- Discuss relevant topical issues
- Provide spotlight presentations
- · Encourage debate
- · Host collaborative events

Highlights of 2017/18 include the collaborative working between Engage Renfrewshire and other organisations to ensure that volunteers are provided relevant opportunities to progress to meaningful employment and/or further education.



The "2017 Celebration of Volunteering" during national Volunteers' Week was attended by over 170 people, and the Police Scotland "Annual Saltire Celebration" was attended by over 120 people. Police Scotland Youth Volunteers and Special Constables received their Saltire Awards including Summit Awards, which were assessed by volunteer Saltire Ambassadors who are managed by Engage. The forum continues to work closely with UWS to provide volunteer placements to students, thus supporting their learning with practical experience





Social Enterprise and Third Sector Development

14 Network workshops hosted

6 Business plans supported

11 New Social Enterprise organisations registered with Engage

15 Social Enterprises assisted with funding/sourcing other specialist support

15 Social Enterprises supported directly via Community Benefits

17 Groups/individuals made aware of Social Enterprise as a business model



17 Social Enterprises supported in preparing funding bids to Renfrewshire Council Social Investment fund





Bespoke Support

We continue to build on our strong reputation for advising, supporting and promoting start-up social enterprises. Engage Renfrewshire's knowledge of constitutions, organisational set up, training and networking opportunities has been of significant value to fledgling local social enterprises. And we have been asked to share this best practice - we were invited by Voluntary Action Scotland Social Enterprise network to present to a national audience on our approach to delivering social enterprise support locally.

Advice and Learning

The workshops aimed specifically at social enterprise which Engage has this year provided include specialist topics such as charity trading, legal structures, credit control and leasing/buying land and properties. This type of support is invaluable for local start-ups and unavailable anywhere else. Furthermore, our unique relationship with SENSCOT has resulted in crucial one to one support sessions; empowering and reassuring social entrepreneurs, and providing legal advice.

We continue to build on our strong reputation to advising, supporting and promoting start-up social enterprises.

Community Benefits

As a valued partner of Renfrewshire Council, Engage Renfrewshire sits on the Procurement Forum which has resulted in developing meaningful relationships between businesses and local organisations. In turn these relationships have provided important practical support and many thousands of pounds of donations, under the community benefits scheme.

Community Asset Transfer

Another success was supporting WEGGA (West End Growers and Gardeners Association) achieve SCIO status, and securing the asset transfer of a site on Paisley's Carbrook Street for a community garden. This initiative will improve the health and wellbeing of local people for many years to come. Community Asset Transfer is an increasingly important part of our work going forward.

Supporting Social Business Beginners

It's always inspirational to see new social enterprises come on the scene and we continue to nurture beginners, this year developing 3 new start-up social enterprises. We endeavour to provide the very best advice and support to give our social entrepreneurs a strong foundation upon which they can flourish.



Community Capacity Development



Funding secured from local funders £169,135



Funding secured from non-local funders £326,432



87 Organisations attending courses

30 Training courses provided

58 People attending funding fair



142 People attending courses



We are delighted to have sourced a total of almost half a million pounds in voluntary funding for local member organisations from a range of local and national funders. This is a significant increase on income achieved during 2016/17. Our strong relationships with funders has resulted in good attendance at funding fairs and spotlight presentations, plus regular hotdesking from Renfrewshire Council's Economic Development Team and Big Lottery Fund means we can schedule one to one sessions with funders and members. Feedback shows that this is a much valued opportunity and has resulted in improved and more relevant applications.

Training

The courses and information we provide continues to be appreciated by a wide range of member organisations, and this year a range of topics has included measuring social impact, business planning and committee skills. Positive relationships with training providers has resulted in courses delivered by professionals from the voluntary, public and private sector.

GRANTfinder

In 2016/17 Engage Renfrewshire invested in an online funding directory for the benefit of all member organisations. GRANTfinder is a web based database of over 8,000 different grant providers, trusts and other funders. We provide members with a search session and discuss their specific activities and objectives, funding amounts, and project aims. Even the most obscure projects and criteria can be searched, resulting in a list of the most relevant sources and appropriate funders. In addition to the search sessions, GRANTfinder also provides updated information daily, including deadlines and other information. This resource is proving to be extremely useful for member organisations that would otherwise be unable to access this level of information. It has strengthened Engage's reputation for credible information and good advice, and member organisations are already recommending it to other organisations as an effective way to gather reliable and accurate information. We will continue to develop this service throughout 2017/18.



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Community Planning

Community Planning continues to evolve in Scotland and 2017/18 was a year of significant change, with Engage Renfrewshire at the forefront of driving this change in Renfrewshire Community Planning Partnership.

As a result of the efforts of Engage Renfrewshire and its member organisations, the role of the third sector in planning and delivering services continues to grow and develop in Renfrewshire.

With the agreement of new arrangements for the governance of community planning in Renfrewshire, the Forum For Empowering Communities adapted to an enhanced role. Led by Engage Renfrewshire, the Forum recruited new members to provide additional input on the sector's contribution to the environmental and cultural agendas in Renfrewshire.

Another key achievement was the development of the Our Renfrewshire Community Plan 2017-27. This is the Local Outcome Improvement Plan for Renfrewshire, as required by Scottish Government and sets out how partners will work together to improve outcomes – like better health, good quality employment and lower crime rates – and reduce the inequalities in these outcomes that some communities may experience.

By leading Renfrewshire Forum For Empowering Communities, Engage Renfrewshire is ensuring that the third sector is recognised as a full and equal member of Renfrewshire Community Planning Partnership as it works to ensure that Renfrewshire's communities are Thriving, Healthy, Safe and Fair.

Engage's role in leading the community engagement aspect of Paisley's bid to be UK City of Culture in 2021 was recognised as one of the main strengths of the bid, with the community



and voluntary sectors energised, enthused and fully behind the campaign. Not only was this a great asset to the bid, it also raised the profile of the sector and its value among the other community planning partner organisations.

At the same time as the whirlwind of cultural work was taking place, Engage was equally prominent in helping shape new arrangements for engagement between service providers and Renfrewshire's communities. Engage staff were fully involved in two phases of consultation about Renfrewshire's local governance arrangements.

In autumn 2017, discussion took place about the need to change the current Local Area Committee system. This was followed by a second phase of conversation with communities about proposals to change to a partnership approach, which took place between January and April 2018. Following finalisation of proposals, it is expected that the new local partnership to replace Local Area Committees will go live towards the end of 2018.

Engage Renfrewshire has also contributed to community planning in Renfrewshire by supporting community groups and organisations interested in managing, leasing or owning land or buildings through Community Asset Transfer. New arrangements are also now in place in Scotland to enable community groups to be involved in the planning and delivery of public services, through Participation Requests. Once again, Engage's support to community groups will be key as more people explore the potential benefits of community empowerment.











Engage Hub

The Scottish FA West Region

The Scottish FA vision is to inspire a nation to embark upon a lifelong love affair with the game of football and, in so doing, develop winning teams whilst contributing to a healthier, more inclusive and successful country.

We have 6 regional offices throughout the country and we are proud that the Scottish FA West Region is based within the Engage Renfrewshire offices.

If you wish to get more details of us please feel free to contact us on O141 84O 5257 or west@ scottishfa.co.uk for more information.

You can also follow us on twitter @sfa west

West College Scotland

Providing certificated learning opportunities to adults at beginners levels within a friendly, community environment.

Courses include

- Computing and IT Office Skills
- · Confidence Building and Wellbeing
- Customer Service Skills
- Care and Childcare

Contact 0141 842 1015 or kathleen.brown@wcs. ac.uk for more information

West College Scotland -Prince's Trust Team

- Open to all unemployed between 16-25 years
- 12 week course to develop confidence and motivation
- Learn team-working skills
- · Take part in residential trips
- Gain qualifications

Contact 07881 783790 or jacqueline.shirley@ wcs.ac.uk for more information

Renfrewshire Access Panel

- Access audits
- Advice and information on benefits and welfare reform
- Disability equality training
- Disability awareness training
- Access audit training
- · Basic computer skills training
- · Health, heart and chest pain training
- Advice on aids and adaptions
- Advice on accessibility

Contact 0141 889 7377 or renfrewshireaccesspanel@hotmail.com for more information

Shelter Scotland - Foundations First

Foundations First works with children (O-18 years) and their families in Renfrewshire who are caught in this cycle and helps them to break away from a life of homelessness and poverty.

We can help families who are:

- Living in poor conditions or in an overcrowded property
- Experiencing debt, money and benefit issues
- Under threat of eviction
- Living with domestic abuse
- Affected by offending behaviour
- Experiencing mental or physical health issues
- Experiencing drug and alcohol issues
- Requiring short term support such as: registering with a GP or dentist, advocacy.

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Meeting Room Facilities

Situated close to the M8 and Glasgow Airport, our facilities offer free on-site parking, fully accessible offices and a secure entry manned reception. Your visitors will receive a first class service from our front of house staff. Reception is open from 9am until 5pm.

The Glencoats Room

The Glencoats room can hold approximately 14 people in a standard 'U' shaped format, approximately 16 in square shaped format or up to 24 theatre style.

It is ideal for training, presentations or business meetings.

With a fully integrated 50" Plasma television and sound system you can display all your PowerPoint presentations or play DVD's.

To use our conferencing facilities please email info@engagerenfrewshire.com to find out availability and request a booking form or call 0141 887 7707.

Glencoats Room - Pricing Structure

Members: Per Hour - £8.00

Half Day - £30.00

9am - 1pm or 1pm - 5pm

Full Day - £60.00

9am - 5pm

Non-Members: Per Hour - £11.00

Half Day - £40.00

9am - 1pm or 1pm - 5pm

Full Day - £80.00

9am - 5pm

Meeting Room Equipment

Flip Chart, Pad and Pens - £3,00

Use of TV and Audio Equipment in Glencoats Room - Free of charge Laptops for Presentation - Free of charge

Refreshment Option

Tea / Coffee / Water / Busicuits - £1,00pp per serving





Over the Next Twelve Months We Will:

- Support and promote the work of Renfrewshire's Third Sector groups, Social Enterprises and volunteering organisations.
- Support claimants of Universal Credit in Renfrewshire, particularly from the September go live date - Engage has coordinated a "third sector help sheet" which contains information from borrowing from a credit union to local reuse stores, from getting support for stress and anxiety to maximising income. We will work with our partners and member organisations to distribute the information to the right people and will ensure that the information is kept updated and comprehensive.
- Support the Early Action System Change project funded by Big Lottery. The Renfrewshire project will look at local approaches to tackling adolescent mental health and coercive relationships and will run from 2018-2021. Other partners will include Dartington Service Design Lab, Renfrewshire Council and a range of Renfrewshire's voluntary sector groups.
- Work to communicate the interests of our members within the Community Planning structure - Engage Renfrewshire is working to ensure that community and voluntary sector organisations have a strong voice in public sector provision in Renfrewshire and have significant influence within the Community

- Planning Partnership. This in turn benefits the wider partnership; by bringing the experience and resources of the Third Sector closer to community planning there is a greater range of potential solutions and delivery vehicles available to the public sector partners.
- Continue to hold our popular Health
 Networking Breakfast for voluntary, public and
 private sector groups and individuals working
 within health in Renfrewshire. The aim of the
 breakfast is to spotlight new ways of working
 successfully within health, and to facilitate
 collaborative working through networking.
- Support the local digital participation approach which aims to improve people's ability to gain access to digital technology, and understand how to use it.
- Improve our Member Support and Partnership Working - sharing of information within and between organisations in the membership & Partnership contributes to better decision making and resource allocation.
- Support the ongoing cultural regeneration efforts in Paisley & Renfrewshire – the local Third Sector is represented within the Paisley Partnership board which provides a forum for the strategic leadership, development and delivery of the vision, step changes and action plan for the area.



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Statement Of Financial Activities - Charity

(Incorporating income and expenditure account) FOR THE YEAR ENDED 31 MARCH 2018	Restricted funds 2017 £	Unrestricted funds 2018 £	Total funds 2018 £	Restated total funds 2017 £
INCOMING RESOURCES				
Donations and legacies	567,510	7,754	575,264	583,655
Charitable activities	34,000	63,279	97,279	108,981
Investment income	-	237	237	902
TOTAL INCOMING RESOURCES	601,510	71,270	672,780	693,538
EXPENDITURE ON				
Charitable activities	598,527	69,911	668,438	645,351
TOTAL EXPENDITURE	598,527	69,911	668,438	645,351
NET INCOME	2,983	1,359	4,342	48,187
OTHER RECOGNISED GAINS/LOSSES Actuarial gains and losses on defined benefit pension schemes	-	350,000	350,000	(292,000)
NET MOVEMENT IN FUNDS FOR THE YEAR	2,983	351,359	354,342	(243,813)
RECONCILIATION OF FUNDS				
Total funds at 1 April 2017	10,307	243,904	254,211	498,024
TOTAL FUNDS AT 31 MARCH 2018	13,290	595,263	608,553	254,211

CASH FLOW STATEMENT - CHARITY - FOR THE YEAR ENDED 31 MARCH 2018					
	Total funds 2018 (£)	Total funds 2017 (£)			
Cash flows from operating activities	131,310	(23,880)			
Net cash provided by (used in) operating activities	131,310	(23,880)			
Cash flows from investing activities	237	902			
Net cash provided by (used in) investing activities	237	902			
Change in cash and cash equivalents in the reporting period	131,547	(22,978)			
Cash and cash equivalents at the beginning of the reporting period	496,206	519,184			
Cash and cash equivalents at the end of the reporting period	627,753	496,206			

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Charity Balance Sheet

As at 31 March 2018	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2018 £	Restated total funds 2017 £
FIXED ASSETS				
Tangible assets	-	3,014	3,104	10,135
CURRENT ASSETS				
Debtors	-	10,725	10,725	133,557
Cash at bank and in hand	13,290	614,463	627,753	496,206
	13,290	625,188	638,478	629,763
CREDITORS: amounts falling due within one year	-	(32,939)	(32,939)	(81,687)
NET CURRENT ASSETS	13,290	592,249	605,539	548,076
TOTAL ASSETS LESS CURRENT LIABILITIES	13,290	595,263	608,553	558,211
PENSION LIABILITY				(304,000)
NET ASSET	13,290	595,263	608,553	254,211
FUNDS				
Unrestricted funds				
General funds			84,135	383,393
Designated funds			511,128	(139,489)
			595,263	243,904
Restricted Funds			13,290	10,307
TOTAL FUNDS			608,553	254,211

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Trustees on 13 September 2018 and signed on their behalf by:

Allan Dick Trustee

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Facebook: /engagerenfrewshire

Twitter: @EngageNews1

ENGAGE RENFREWSHIRE (A company limited by guarantee)

REGISTERED NUMBER: SC 120101

RECOGNISED AS A SCOTTISH CHARITY - CHARITY NO SCO18453

Our Board:

The Directors who served the company during the period of 2017-2018 were:

- Allan Dick
- Jim Gillespie
- Gloria Murray
- William Clark
- David Hoey
- Helen Simpson
- Graham Bell

Gordon McGuinness

Anne McMillan

