

ENGAGE
RENEW SHIRE



Annual Report

2014/2015





A word from the Chair

I am delighted to present the annual report for 2014/15 which sets out for the members of Engage Renfrewshire some of our significant achievements over this period.

It has been a good but very busy year! In all areas of our work – volunteering, community engagement, social enterprise and community planning – we have seen new existing and challenging developments. Our core services have continued to improve and of course in the next 12 months we are committed to improving them even further.

The directors of Engage Renfrewshire have acted over the last year to ensure the deployment of resources available to us have met the operational challenges the company and sector has faced. As we move into our fifth year of operation we are confident that we are well placed to succeed in the challenging environment we will operate in the year ahead

Engage Renfrewshire continues to attract attention locally and nationally as a company which is innovative and forward thinking. Over the year officers from the company have been involved in both local and national conferences; showcasing our work and helping to export our practice to other areas.

On behalf of my fellow directors, I pay tribute to all our staff for their hard work, enthusiasm and achievements over the past year. I would also like to extend our thanks to the many volunteers and members who have supported the work of the company and who make a significant contribution to their communities across Renfrewshire.

Allan Dick

Chair of the Board, Engage Renfrewshire

Information sessions
undertaken across
Renfrewshire

261



Introduction from the Chief Executive

Hello – and many thanks for attending this years' AGM.

Engage Renfrewshire is committed to supporting a strong, diverse and effective community and voluntary sector in Renfrewshire. The performance of the company this year shows a range of areas of successes including a rise in the number of local agencies contracting support from our financial services, great outcomes from our local third sector training initiatives and an improving local focus on social enterprise.

The Social Enterprise event hosted by the company this year provided an opportunity for social enterprises to share their experiences and included in the event was the launch of Renfrewshire Council's **Renfrewshire Social Enterprise Fund**. The key aim of the conference was to highlight the power of social enterprises to deliver positive change through service delivery; however thoughts around the potential of partnerships and developments within procurement approaches were also part of the overall discussions. The emerging **Renfrewshire Social Enterprise Network Directory** will also hopefully help to reinforce these positive developments.

We are committed to ensuring that local organisations are able to develop and promote their services across Renfrewshire. Part of that development features on an ongoing basis discussions around assets, use of assets and transfers. With the support of Engage Renfrewshire, community organisations are presently involved in eight cases of potential asset transfer and six cases of potential land transfer. It should also be noted that the **Greener Network** which is supported by officers from Engage Renfrewshire is now leading on an externally funded '**Stalled Spaces**' initiative aimed at encouraging temporary landscaping of public greenspace.

One task that we set ourselves at the beginning of the year was to better embed the local third sector in the implementation of the **Getting it Right for Every Child (GIRFEC)** agenda. Working closely with the **National Third Sector GIRFEC project** and the **Renfrewshire Partnership Project Core Group Team** we have supported the development of a **GIRFEC Engagement Matrix** which will work as a complimentary measure alongside **Renfrewshire's 'Community Planning Toolkit'** to identify what developments need to be undertaken for both strategic and delivery organisations.

It was fantastic to see the launch and growth of the **Renfrewshire Volunteer Manager Forum** during the last 12 months. The aim of this Forum is to share ideas, volunteers, best practice, information and joint events raising the profile of the third sector in general and in particular the important role volunteering plays. More than 30 organisations which support volunteering are now regularly participating within the format of the Forum. The company was also successfully awarded our **Volunteer Friendly** accreditation and helped two other local organisations to achieve theirs.

Contd.

Small Funding Awards
Support, over

£350k



We continued to work closely with our community planning partners with two officers from Renfrewshire Council on secondment with the organisation and in February this year a member of the **Health & Social Care Partnership** joined us as part of a partnership agreement. Working as a **'Project Lead - Health & Communities'** this officer has been acting to raise awareness of health support and information services relevant to Third Sector organisations, how they can be accessed, gather local information on community-led health activity, help identify relevant health improvement training and develop opportunities for bespoke support.

As part of our role in supporting local community planning Engage Renfrewshire facilitates **Renfrewshire's Forum for Empowering Communities** - one of the six Boards of the Community Planning Partnership. This year the Forum agreed an Action Plan for empowering communities and submitted a first year report on its activities to the Community Planning Partnership Board. Through the Forum, the issue of delivering the Living Wage for third sector organisations who contract with the Council to deliver services was raised. A special meeting with the leader of Renfrewshire Council was held in September to discuss this issue and discussions are progressing on this matter. The Forum is also raising issues in relation to equalities and the built environment with Renfrewshire Council.

During the year two members of Renfrewshire's Forum for Empowering Communities Forum acted as commissioners within **Renfrewshire's Tackling Poverty Commission** and now that the Tackling Poverty Commission report has been completed it is anticipated that the Forum will be utilised to provide further support in promoting the aims of an emerging Community Planning anti-poverty agenda.

Engage Renfrewshire now has more than 350 members – and we remain committed to engaging with our members about future service developments. As always we look to areas for improvements and we continue to work hard at making our services as efficient and innovative as possible.

I would like to take this opportunity to thank the members of the company's Board of Directors. Without their support, enthusiasm and commitment the work undertaken in the last year would not have been possible. I would like also to note my personal thanks to all of the volunteers who have supported the work of the company throughout the year.

In concluding, I would note that we are very grateful for the continued support of our funders.

Alan McNiven

Chief Executive, Engage Renfrewshire

 @AlanMcNiven1

 alanmcatengage.wordpress.com



Introduction

Engage Renfrewshire is Renfrewshire's Third Sector Interface (TSI). TSIs aim to provide a single point of access for support and advice for the third sector within each local authority area across Scotland. TSIs are charged with providing cohesive representation of the third sector with clear links to community planning partnerships and Single Outcome Agreements.

Engage Renfrewshire was developed through a merger in April 2011 and was shaped in response to the Scottish Government's Third Sector Action Plan. Since then the company has set out to promote the local third sector and establish itself as a key contact for community action, volunteering and social enterprise in Renfrewshire. The company works with a diverse range of groups and organisations to help make a real difference to the lives of people in the Renfrewshire area. It aims to offer a diverse set of services and tailored support wherever it is required.

The Company acts to support the development of locally developed services and we encourage all of those that work with us to participate in local decision making. The Company encourages communities to utilise the assets at their disposal and their own knowledge, experience and skills to achieve their goals.

Engage Renfrewshire in partnership with other local service providers works to support communities throughout Renfrewshire to be enterprising, resilient and inclusive

Members Supported
in 2014/15

142



Volunteering

- **Volunteer Manager Forum**

The forum has representation from over 30 Renfrewshire organisations, agencies and partners. The forum meets bi-monthly and discuss sharing best practice, volunteer recruitment, volunteer topics, joint events etc. The forum recently held a successful Celebration of Volunteers in Renfrewshire on 4 June

- **Saltire Awards**

Promoting Saltire Awards with Renfrewshire High schools and organisations who recruit young volunteers for example:

- Castlehead High School
- St Andrews Academy
- Park Mains High School
- Linwood High School
- Johnstone High School
- St. Benedicts High School
- Renfrew YMCA
- Clyde Muirshiel Country Park
- Our Place Our Families
- Kibble
- Erskine Music and Media

- **Volunteer Friendly**

We promote this quality award across Renfrewshire community groups and organisations

- **Corporate Social Responsibility**

Tapping into commercial business to discuss ways they can help the third sector increase capability

- **Volunteers – Expressions of Interest**

Over 800 people have expressed an interest in volunteering – the majority are under 25 years old.

Emphasis on successful placements.

Contd.



• **Diversity of Registered Volunteer Opportunities**

Volunteer posts are diverse and include:

- Journalism / Media
- Photographers
- Advocacy
- Care
- Housing
- Credit Unions
- Elderly
- Young People

• **Summer Volunteer Opportunities for Renfrewshire High School Pupils**

The brochure highlighted suitable volunteer opportunities for Renfrewshire High School pupils

Supporting the Sector – Finance!

Payroll Services

- 62 individual clients who employ 102 staff
- 20 organisations who employ 67 staff
- Managing approximately £1.7 million pay per annum

Accountancy Services

- Providing accountancy services - two childcare charities employing 39 staff
- All financial transactions managed by Engage
- Annual transactions of £737,600

Payroll and financial transactions managed on behalf of local third sector members

**£2.4
million**



RENFREWSHIRE SOCIAL ENTERPRISE NETWORK DIRECTORY

Social Enterprise Development

Engage Renfrewshire supported the delivery of enterprise activity across the Third Sector in Renfrewshire. Support included:

- **32 groups/individuals made aware of SE as a business model (info session)**
- **15 groups went onto receive more in-depth information on SE as a business model and support materials including introduction to SE tool kit. Groups also received specific support including:**
 - Governance and group set up
 - How to host 1st AGM
 - CPP strategy and linkages
 - Sign posting to national support agencies
 - Funding
 - Feasibility studies
 - HR & Employment info
 - Legal structure set
- **12 SE Groups assisted with funding bids 7 sourcing other specialist support**
- **2 Local SE organisations promoted at B2B event**
- **10 new SE organisations registered within Engage Membership**
- **56 Tweets sent out in relation to SE support & Sector Information**

Working together to make Renfrewshire a fairer, more inclusive place where all of our people, communities and businesses thrive.

Renfrewshire's Social Enterprises

Phone 0300 300 1180

Web www.investinrenfrewshire.co.uk
socialenterprise

Email invest@renfrewshire.gov.uk



/InvestinRenfrewshire



@InvestinRenfrewshire

ENGAGE
RENFREW SHIRE



• 5 network events hosted

- Sencot Legal 1-2-1 legal advice sessions (5 groups supported)
- Renfrewshire Chamber of Commerce – Business plan workshop
- Firstport, overview of services and funding
- CEiS/Just Enterprise overview of services & funding
- OSCR Overview of services and Charity set up

• 5 Case studies produced

- B2B Event
- Renfrew West SE as a business model
- EET from the set up to Legal status
- Business plan mentoring programme
- Third sector SE network events

• 3 Business plans supported

- JCSC updated
- RWH1697
- Klas-care

• 4 Greener thematic board meetings attended, multiple sub group meetings supported.

• Stalled spaces initiative developed, multiple meetings attended.



Community and Voluntary Organisations.

Up to March 2015.

£352, 412 secured in small grants by groups supported by Engage Renfrewshire

142 members receiving direct support

2 funding fayres held in St. Mirren Park and Renfrew Town Hall

Assisted with the creation of a new Community Council for Greater Foxbar

Attended over 30 events on behalf of the Third Sector. Community Empowerment Bill Consultation, Reshaping care for Older people, consulting on new funds for BIG Lottery, Implementing of Self Directed Support in Renfrewshire.

Training provided to 173 people including

- Introduction to British Sign Language
- Equality Act 2010
- Book-keeping
- Gift Aid
- SCIO
- Emergency 1st Aid - How to be an employer

Funding Spotlights held in partnership with Glasgow Flightpath, Robertson Trust, Cashback for Communities

Assisted trainee nurses from West of Scotland University with gaining an understanding of the Third sector as part of their course and personal development.



Other services operating from our premises at 10 Falcon Crescent, Ferguslie Park, Paisley.

The Scottish Football Association - West Region

- Training and development courses for volunteers and professional staff
- Information on clubs for accreditation, development and business support
- Information about opportunities for players and local community members
- Signposting and guidance for local community groups
- Support and advice for football-related queries

Contact 0141 840 5257 or west@scottishfa.co.uk for more information



Renfrewshire Access Panel

- Access audits
- Advice and information on benefits and welfare reform
- Disability equality training
- Disability awareness training
- Access audit training
- Basic computer skills training
- Health, heart and chest pain training
- Advice on aids and adaptations
- Advice on accessibility

Contact 07747 036028 or renfrewshireaccesspanel@hotmail.com for more information



West College Scotland

- Essential Skills Courses
- Communication Courses
- Numeracy Courses
- IT Courses

Contact 0141 842 1015 or kathleen.brown@wcs.ac.uk for more information



West College Scotland – Prince's Trust Team

- Open to all unemployed between 16-25 years
- 12 week course to develop confidence and motivation
- Learn team-working skills
- Take part in residential trips
- Gain qualifications

Contact 07881 783790 or jacqueline.shirley@wcs.ac.uk for more information



Community Planning

Building third sector engagement in community planning

Engage Renfrewshire has responsibility for ensuring that community and voluntary organisations are full partners in community planning activity. This means that Engage Renfrewshire's member organisations understand how their own services and activities impact on the outcome priorities in the Renfrewshire Community Plan and how they can work together with statutory partners like the Council and police, fire and health services to deliver these outcomes. It also means that community and voluntary organisations build their influence on the work of the partners and have productive support and trading relations with statutory partners.

Engage Renfrewshire's Chief Executive is a key partner in Renfrewshire Community Planning Partnership Board and is lead officer for Renfrewshire Forum for Empowering Communities, which is one of the six thematic Boards of Renfrewshire Community Planning Partnership. The Forum for Empowering Communities is made up of senior officers of third sector organisations in Renfrewshire that have significant influence both locally and nationally. The company provides support to the members of the Forum, who also attend to provide strong third sector input at the other five Community Planning Boards – Children and Young People; Jobs and the Economy; Community Care, Health and Well being; A Safer and Stronger Renfrewshire and Greener Renfrewshire.

During 2014/15 Renfrewshire Forum For Empowering Communities has raised issues for discussion and action by other community planning partners regarding paying the Living Wage in third sector organisations, accessibility of streets, pavements and public spaces and the transfer of public sector assets. By leading Renfrewshire Forum for Empowering Communities and supporting third sector organisations to be full community planning partners, Engage Renfrewshire is ensuring that community and voluntary sector organisations have a strong voice in public sector provision in Renfrewshire and have significant influence within the Community Planning Partnership. In particular, Engage Renfrewshire has supported the Forum representative on the Greener Renfrewshire Board to lead a Greener Communities sub group, which is having significant impact on this agenda.

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Through the participation of the Chief Executive in the Tackling Poverty Commission, which published its report in March 2015, Engage Renfrewshire has ensured that voluntary and community organisations with first-hand experience of supporting people in poverty have been listened to and will be a key part of solutions to this issue. In particular, the company has supported the Forum for Empowering Communities to have oversight of the Advice Services Review in Renfrewshire. Third sector organisations are now fully involved in the re-design of advice services in Renfrewshire, supported by resource from the partnership Tackling Poverty fund,

During 2014-15 Engage Renfrewshire has worked hard to promote the benefits of partnership working between statutory public sector organisations, the private sector and community and voluntary organisations, across a full range of subjects.

Engage Renfrewshire has delivered localised community planning conference events, presented at a community planning celebration event organised by the Scottish Government and met with Scottish Government Ministers to give its experience of partnership working. A toolkit has been developed and is being delivered that helps Engage member organisations work out how their organisation connects to community planning partnership priorities and outcomes.

Officers have worked in partnership with Renfrewshire Council to establish and to meet the need expressed by local people for a new community council in Foxbar/Brediland. The company has delivered community events to discuss policy issues such as food, the Renfrewshire Development Programme for Clinical Services and the development of Social Enterprise and has also played a key role in the development of changes in service for older people.

Engage Renfrewshire has supported third sector organisations working with children to engage in the review of Children's Services in Renfrewshire by the Care Inspectorate and worked with Barnardo's to develop a toolkit for raising awareness in third sector organisation of the Getting It Right For Every Child (GIRFEC) approach.

The company also continues to deliver on its key community planning responsibilities of engaging with local communities, promoting digital engagement of communities and citizens and delivering volunteering opportunities. These opportunities benefit local people and the organisations they are placed in and also help deliver services that impact on the achievement of community planning outcomes.

Statement Of Financial Activities - Charity

(Incorporating income and expenditure account) For the year ended 31 march 2015

	Restricted funds 2015 - £	Unrestricted funds 2015 - £	Total funds 2015 - £	Total funds 2014 - £
INCOMING RESOURCES				
Incoming resources from generated funds:				
Voluntary income	742,443	-	742,443	579,052
Investment income	-	44,225	44,225	15,305
Incoming resources from charitable activities	71,314	73,394	144,708	159,207
TOTAL INCOMING RESOURCES	813,757	117,619	931,376	753,564
RESOURCES EXPENDED				
Charitable activities	793,791	27,661	821,452	663,860
Governance costs	19,966	2,089	22,055	27,362
Other resources expended	-	-	-	-
TOTAL RESOURCES EXPENDED	813,757	29,750	843,507	691,222
NET INCOMING RESOURCES / (RESOURCES EXPENDED) BEFORE REVALUATIONS	-	87,869	87,869	62,342
Actuarial gains and losses on defined benefit pension schemes	-	(68,000)	(68,000)	(120,000)
NET MOVEMENT IN FUNDS FOR THE YEAR	-	(19,958)	19,958	(57,658)
Total funds at 1 April 2014	-	131,546	131,546	189,207
TOTAL FUNDS AT 31 MARCH 2015	-	151,415	151,415	131,549

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES - CHARITY FOR THE YEAR ENDED 31 MARCH 2015

	Restricted funds 2015 (£)	Unrestricted funds 2015 (£)	Total funds 2015 (£)	Total funds 2014 (£)
NET INCOME / (EXPENDITURE) FOR THE YEAR	-	87,869	87,869	62,342
Actuarial gain/(loss) related to pension scheme	-	(68,000)	(68,000)	(120,000)
TOTAL GAINS AND LOSSES RECOGNISED SINCE 1 APRIL 2014	-	19,958	19,958	(57,658)

There is no difference between the income/(expenditure) on ordinary activities for the year stated above and its historical cost equivalent.

Charity Balance Sheet

As at 31 March 2015

	Note	£	2015 - £	£	2014 - £
FIXED ASSETS					
Tangible assets	11		13,863		16,259
CURRENT ASSETS					
Debtors	12	2,478		94,069	
Cash at bank and in hand		525,666		498,744	
		528,144		592,813	
CREDITORS: amounts falling due within one year	13	(82,590)		(216,525)	
NET CURRENT ASSETS			445,554		376,288
TOTAL ASSETS LESS CURRENT LIABILITIES			459,417		392,547
Defined benefit pension scheme (liability)/asset	16		(308,000)		(261,000)
NET ASSETS INCLUDING PENSION SCHEME LIABILITIES			151,417		131,547
CHARITY FUNDS					
Unrestricted funds:	14				
Unrestricted funds excluding pension (liability)/asset		459,417		392,547	
Pension reserve		(308,000)		(261,000)	
Total unrestricted funds			151,417		131,547
TOTAL FUNDS			151,417		131,547

The financial statements have been prepared in accordance with the provisions applicable to small companies within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Trustees on

and signed on their behalf, by:

Allan Dick
Trustee

The notes on pages 16 to 29 form part of these financial statements.

ENGAGE

RENFREWSHIRE

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Facebook: /engagerenfrewshire
Twitter: @EngageNews1

Our Board:

The Directors who served the company during the period were:

- Allan Dick
- Graham Bell
- Gordon McGuinness
- William Clark
- David Hoey
- Helen Simpson
- Gloria Murray

ENGAGE RENFREWSHIRE (A company limited by guarantee)
REGISTERED NUMBER: SC 120101
RECOGNISED AS A SCOTTISH CHARITY - CHARITY NO SC018453



The Scottish Government
Riaghaltas na h-Alba



LOTTERY FUNDED



Committed to excellence

