



Annual Report

2012/2013

ENGAGE
RENFREWSHIRE





A word from the Chair

It is a pleasure to present the Annual Report for 2012/13 to the Members of Engage Renfrewshire.

The last year has brought exciting challenges for the company in all areas of our work – volunteering, community engagement, social enterprise and community planning. Our services have continued to improve and we are committed to further improving them against the backdrop of the quality framework provided by our EFQM accreditation.

Registered
Volunteers

613

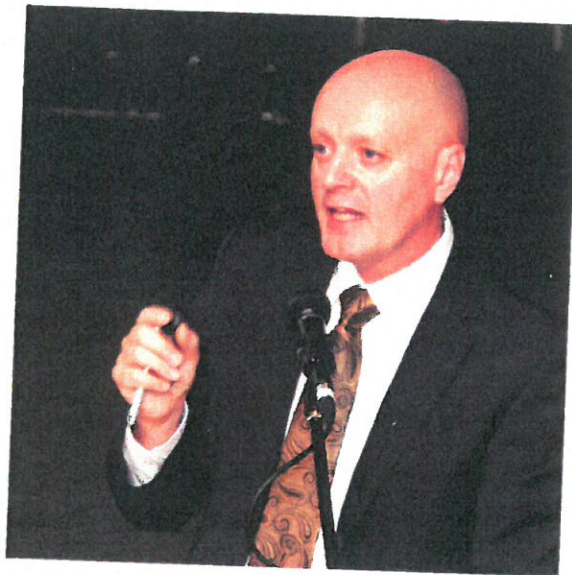
Building on the success of last year the directors of Engage Renfrewshire believe it is important to continue to move forward into new areas of work for the company and to embrace the challenges of the financial environment the sector operates within. It is of the utmost importance that we continue to deliver the most effective services possible and in the next twelve months we challenge all within the organisation to closely examine the impacts and efficiency of the company.

As we move into our third year of operation we are very hopeful that we can match and perhaps even improve on the success of the last year.

Finally on behalf of my fellow directors I would like to thank all our staff for their hard work, commitment and achievements over the past year. I would also like to extend our thanks to the many volunteers and members who have supported the work of the company.

Allan Dick

Chair of the board, Engage Renfrewshire



Introduction from the Chief Executive

On behalf of all us involved with the work of Engage Renfrewshire, I would like to take this opportunity to thank the members of the Company Board of Directors.

Without their support, enthusiasm and commitment the work undertaken in the last year would not have been possible. I would like also to note my personal thanks to all of the volunteers who have supported the work of the company throughout the year.

Engage Renfrewshire is committed to developing a strong, diverse, influential community and voluntary sector in Renfrewshire. We are working with our partners to engage our communities, local organisations and volunteering groups in decision-making and shaping services.

We noted in our business plan for 2012/13 that we would seek to establish an agreed local community planning approach to volunteering, community engagement and supporting social enterprise. We are therefore delighted that Renfrewshire's new community plan now includes a sixth theme – Empowering Communities. Although the new Empowering Communities theme is in its infancy it is hoped that this approach will lead to a greater number of services



Committed to developing a strong, diverse, influential community and voluntary sector in Renfrewshire.

and activities being planned and delivered jointly with local third sector organisations. The involvement of local people in planning and managing services wherever possible is being viewed by the partnership as a key target for the community plan.

Small Funding Awards
support, over

£400k

The performance of the company this year shows a range of areas of success including an excellent 34% increase in registered volunteers, a rise in the number of local agencies contracting support from our financial services, great outcomes from our local third sector training initiatives and a significantly improved local focus on social enterprise.

However, as we move forward it is important that we look to areas for improvements and potential development. We are working hard to make our services as efficient and innovative as possible. Our efforts to promote continuous improvement are particularly important to us – especially when working in collaboration with our members and partners.

In concluding, I would note that we are very grateful for the continued support of our funders. I hope you enjoy the AGM.

Alan McNiven

Chief Executive, Engage Renfrewshire



ENGAGE

Engage Renfrewshire is the single-door access for community action, volunteering and the local social enterprise sector in Renfrewshire.

Our vision is for high levels of volunteering and community activity as well as confidence in the voluntary sector across Renfrewshire.

We work hard to ensure that we are viewed as a valued, highly regarded strategic partner and first point of contact for volunteering and voluntary sector issues. We hope to be known for our professionalism, flexibility, responsiveness and innovation. Our staff and volunteers are highly skilled and we seek to act as a model of best practice.



Our vision is for
high levels of
volunteering &
community activity.

Payroll and financial
transactions managed
on behalf of local third
sector members

**£4.1
million**

We are committed to supporting inclusive communities, developing volunteers, and we want to improve the ability of the local third sector to deliver better, more efficient services. We also act to ensure that where possible local third sector organisations are engaged appropriately by the public sector regarding potential delivery contracts.

Our organisation delivers key services for the community and voluntary sector as well as public sector partners. We lead on Renfrewshire's community capacity building function and aim to maximise the contribution community learning can make in Renfrewshire.

Volunteering

Volunteers play a key role in local life, with people using their free time to make a difference.

Information sessions
undertaken across
Renfrewshire

296

- Total expressions of interest – 954 (40% increase from 11/12)
- Total number of registered volunteers – 613 (34% increase from 11/12)
- Total number of registered volunteers placed – 489 (11% increase from 11/12)

Social Enterprise

220 local groups received a variety of support during the last year, around a third of which are involved in enterprising activities. Support included:

- Social enterprise tool kit training
- Business planning and marketing strategy sessions
- Tendering and procurement
- Funding application development
- Governance training
- Board of director training
- SCIO information sessions
- Funding toolkit workshops
- Constitution development

Supporting the Sector – Finance

Payroll Services

- 55 Individual clients who employ 105 staff
- 14 organisations who employ 57 staff
- Approximately £1.5million pay per annum

Accountancy Services

- Providing accountancy - two childcare charities
- All financial transactions managed by Engage
- Annual transactions of £2.6million per annum

Promoting the Sector – Web Downloads

Category	Apr - Jun	Jul - Sept	Oct - Dec	Jan - Mar	Total Downloads
e-bulletins	1,624	3,590	3,017	2,927	11,158
Company resources	956	1,330	2,119	886	5,291
CAVA resources	503	327	1,479	224	2,533
Volunteer newsletters	0	820	918	690	2,428
E-alert downloads					16,654
Total	3,083	6,067	7,533	4,727	38,064

Community and Voluntary Organisations

On-going support offered to our members:

- Training calendar: PVG training; committee skills; policies; first aid training; equalities recognition; team building; PQASSO delivery; social media training.
- Funding events - encourage appropriate applications to relevant funders.
- Supported over £400k of small funding awards.
- Links with SCVO, Social Enterprise Academy, Senscot and Renfrewshire Chamber.
- 'Open sessions' to encourage input to appropriate consultative processes (e.g. local Welfare Reform developments, Community Empowerment & Renewal Bill etc.) – in the last year undertook 296 'information' sessions across Renfrewshire.
- Support appropriate agencies in preparation for potential acquisitions and/or asset transfers.

Volunteering Statistics 2012 / 2013

Of 613 Registered Volunteers

- 4% were over 60yrs
- 27% were under 25yrs
- 3% declared a health issue or support need
- 57% of those registered were unemployed

Statement Of Financial Activities - Charity

(Incorporating income and expenditure account) For the year ended 31 March 2013

	Restricted funds 2013 - £	Unrestricted funds 2013 - £	Total funds 2013 - £	Total funds 2012 - £
INCOMING RESOURCES				
Incoming resources from generated funds:				
Voluntary income	559,736	-	559,736	774,918
Investment income	-	28,959	28,959	52,367
Incoming resources from charitable activities	81,134	76,937	158,071	77,461
TOTAL INCOMING RESOURCES	640,870	105,896	746,766	904,746
RESOURCES EXPENDED				
Charitable activities	608,235	15,043	623,278	790,145
Governance costs	32,635	-	32,635	30,173
Other resources expended	-	-	-	-
TOTAL RESOURCES EXPENDED	640,870	15,043	655,913	820,318
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS	-	90,853	90,853	84,428
Transfers between Funds	-	-	-	-
NET INCOMING RESOURCES / (RESOURCES EXPENDED) BEFORE REVALUATIONS	-	90,853	90,853	84,428
Actuarial gains and losses on defined benefit pension schemes	-	(194,000)	(194,000)	(53,000)
NET MOVEMENT IN FUNDS FOR THE YEAR	-	(103,147)	(103,147)	31,428
Total funds at 1 April 2012	-	292,354	292,354	260,926
TOTAL FUNDS AT 31 MARCH 2013	-	189,207	189,207	292,354

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES - CHARITY FOR THE YEAR ENDED 31 MARCH 2013

	Restricted funds 2013 (£)	Unrestricted funds 2013 (£)	Total funds 2013 (£)	Total funds 2012 (£)
NET INCOME / (EXPENDITURE) FOR THE YEAR	-	90,853	90,853	84,428
Actuarial gain/(loss) related to pension scheme	-	(194,000)	(194,000)	(53,000)
TOTAL GAINS AND LOSSES RECOGNISED SINCE 1 APRIL 2012	-	(103,147)	(103,147)	31,428

There is no difference between the income/(expenditure) on ordinary activities for the year stated above and its historical cost equivalent.

Charity Balance Sheet

As at 31 March 2013

	Note	£	2013 - £	£	2012 - £
FIXED ASSETS					
Tangible assets	11		18,883		21,777
CURRENT ASSETS					
Debtors	12	8,303		21,117	
Cash at bank and in hand		416,770		349,151	
		<u>425,073</u>		<u>370,268</u>	
CREDITORS: amounts falling due within one year	13	<u>(113,749)</u>		<u>(91,407)</u>	
NET CURRENT ASSETS			<u>311,324</u>		<u>278,861</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>330,207</u>		<u>300,638</u>
CREDITORS: amounts falling due after more than one year	14		<u>-</u>		<u>(30,284)</u>
NET ASSETS EXCLUDING PENSION SCHEME ASSETS (LIABILITIES)			<u>330,207</u>		<u>270,354</u>
Defined benefit pension scheme (liability)/asset	17		<u>(141,000)</u>		<u>22,000</u>
NET ASSETS INCLUDING PENSION SCHEME ASSETS (LIABILITIES)			<u><u>189,207</u></u>		<u><u>292,354</u></u>
CHARITY FUNDS					
Unrestricted funds:	15				
Unrestricted funds excluding pension (liability)/asset		330,207		270,354	
Pension reserve		<u>(141,000)</u>		<u>22,000</u>	
Total unrestricted funds			<u><u>189,207</u></u>		<u><u>292,354</u></u>
			<u><u>189,207</u></u>		<u><u>292,354</u></u>

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Trustees on 23 July 2013 and signed on their behalf, by:

Allan Dick
Director

This financial summary is an extract from Engage Renfrewshire Limited's consolidated financial statements approved by the board of directors.



Our Board:

The Directors who served the company during the period were:

- Allan Dick
- Graham Bell
- Gordon McGuinness
- William Clark
- David Hoey
- Helen Simpson
- Tracy McLeod

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RENFREWSHIRE

ENGAGE RENFREWSHIRE
(A company limited by guarantee)
REGISTERED NUMBER: SC 120101

