Glasgow Clyde College

PDA Leadership and Management for Care Services Level 9

1. **Due to the current restrictions with Covid 19, this course will run as a Blended Learning course. This means that in times of restriction we will move teaching to an online platform using for example Zoom, Teams, 1-1 phone Tutorials and support. This may be a VERY suitable method for Managers and Seniors who find it easy to access and less time consuming than travelling to the college.**

2. **Criteria for application** – it is preferable for you to hold a relevant SVQ 3 qualification, however we can discuss other ways of achieving registration requirements with you.

3. You need to be in a position where you will be **Supervising** staff. This needs to be possible to allow you to understand and reflect on the task of supervision, therefore you would ideally be in a more senior role in your agency.

4. A **Level 9/10 qualification** is equivalent to **Degree level study**.

5. We recommend that you check with **SSSC** to see what requirements you need to meet **registerable standards** for your employment, and potential possible promoted posts. This is **YOUR** responsibility to do this, and I would advise that you keep all correspondence, in writing/email from SSSC as evidence.

6. **Start Date** – provisionally **Friday 27th November2020**. You should be available **every Friday, 10am to 2.30pm**, and it is important that your employer is able to release you, as there will be online teaching and learning during this time. You will find that you have directed study time for research and you may also want to make use of the time before and after class, for study and assessment work.

7. In addition, you probably need to set another **5 hours personal** time per week for study/assessment work.

8. It is important that your **Employer** knows that you are doing this course as part of the assessment includes a workplace project, and your learning contributes significantly to an enhanced work environement. Employers are keen to support CPD and there may be aspects of either funding or study time that they can assist you with.

9. You have **term time holidays** for Christmas and Easter, and two **mandatory SVQs** will take place before and during the summer college summer break so that the Assessors can visit and observe/assess practice in the workplace. This means you won't be attending college during July and August.

10. There is a high volume of assessments, however a high level of **support is provided every Friday** and you will have access to on line resources through our **Virtual Learning Environment (VLE).** You can also email Tutors for support. This will be a **small class group**, and for learning and confidence in new areas of study, this can be very conducive. There is a small teaching team of around 3 staff, made up of lecturers with significant practitioner experience and academic lecturers.

11. This is an important qualification which allows you, now or in the future, to **register with SSSC as a Registered Manager**, the **highest level of registration**. To manage a service registered with the Care Inspectorate, you must be eligible for this type of registration, and should check with SSSC that you will meet the criteria as outlined by SSSC **for your employment**.

12. Previous students have found this course highly relevant to their working environment as it **focuses on current legislation, frameworks and policies to support their role**. They have also felt well supported, and have very much enjoyed **meeting and sharing information** with colleagues from other sectors. Former students have also noted that this course has **influenced ongoing CPD, training, policy and practice and support for their organisation. Many former students have secured more senior job roles after obtaining this qualification and have noted that it has prepared them very well for interview and the collaborative and strategic aspects of employment.**

13. **Funding** – You should **check with SAAS**, as soon as possible to see if you are eligible for funding for this course. If you have not received your limit of funding through SAAS, you can usually obtain most of the funding through this source. If you already have an HNC or a degree you can still apply to SAAS for further funding. SAAS usually fully fund if you earn under £25,000. However, the cost of the course is only £1,000 per annum which can be paid in instalments, if you do not receive SAAS.

14. To apply for this course please submit your application by Friday 13 November 2020, to Elaine Fox:

efox@glasgowclyde.ac.uk

or apply through the college website.

15. You will find full information on this course under the title **PDA Leadership and Management for Care Services** on the college website.

16. You can also contact Shirley McCuish for more details on 0141 272 3935 or email, smccuish@glasgowclyde.ac.uk